

OSSTF DISTRICT 7
OPT ANNUAL GENERAL MEETING
May 16, 2024
Klages Mill

In the Chair: Kevin Smith

Guests: Jeff Denys
 Peter Bates
 Laura Wilson

Welcome and Call to Order

Meeting called to order at 5:18 pm

OPT President, Kevin Smith, welcomed everyone to the 2024 AGM. Kevin read the Indigenous Statement and Anti Harassment Policy. The Anti-Harassment Officer for the meeting was Michele Humphrey.

Approval of Agenda

PROC 201-24 1/2

BE IT RESOLVED THAT the agenda be approved.

[Rationale: Standard resolution](#)

Agenda approved as printed.

Moved: Jade King Seconded: Anne Martindale CARRIED

Approval of Previous 2023 Minutes

PROC 202-24 1/2

BE IT RESOLVED THAT the minutes from the 2023 AGM be approved.

[Rationale: Standard resolution](#)

Minutes adopted as printed.

Moved: Laurie Symonds Seconded: Dawn Perry CARRIED

President's Report:

Kevin spoke to his report and took questions.

Financial Report:

Sylvie Tibben report was submitted; Kevin spoke and took questions.

Grievance Officer Report:

Sylvie Tibben report was submitted; Kevin spoke and took questions.

Chief Negotiator Report:

Penny Huettlin spoke and took questions.

Benefits Officer Report:

Audrey Unger gave a verbal report and took questions.

Health & Safety Officer Report:

Heather Hettrick spoke to her report and took questions.

Status of Women Officer Report:

Michele Humphrey spoke to her report and took questions.

Equity, Anti-Racism, Anti-Oppression Report:

Michelle Motay gave a verbal report and took questions.

Provincial Executive Officer Report:

Jeff Denys gave a verbal report.

Constitution, Bylaws & Motions (See attached)

Recognition of Retirees: Kevin recognized the following Retirees:

Sandra Mielhausen - June 30, 2023

Patrica Stevens - August 25, 2023

Audrey Unger – July 5, 2024

Door Prizes: Door Prizes were presented.

Closing Remarks

Kevin thanked everyone for attending. He thanked the OPT Executive for their support, time, and effort. He also thanked, Laura Wilson, Peter Bates and Jeff Denys.

Penny thanked Kevin for his work during this past year.

Meeting Adjourned at 7:12 pm.

DRAFT OPT Resolutions For 2024 AGM
Recommended by the Constitution Committee and approved by the Executive for consideration at the 2024 AGM.

The Constitution was reviewed by Provincial Parliamentary Constitution Council (PCC) and the OPT Constitution Committee. The following resolutions are for consideration at our 2024 Annual General Meeting.

Immediately following the proposed language, we have included our [rationale](#), in blue, followed by the existing language in small italics.

On Time Resolutions

PROC – procedural resolution requires 1/2 vote count to approve, with the exception of en bloc resolutions.

en Bloc – the action of grouping several resolutions of the same nature/topic together. PROC motion requires vote count of the resolution with highest vote count in the ‘bloc’ to approve.

CON - Constitution (Article) resolution requires 2/3 vote to approve.

BYL - Bylaw resolution requires 1/2 vote count to approve.

MAC – Miscellaneous Action resolutions – 1/2 vote count to approve

POL – Policy resolution requires 1/2 vote count to approve.

Late Resolutions (those not provided to the membership 30 calendar days prior to the AGM) will carry higher vote counts to be approved.

* Should you have a resolution you would like to propose at the AGM, it will carry a higher vote count to pass.

Examples CON – 9/10, BYL – 3/4, MAC – 3/4

Resolutions will be presented in the following order:

PROC 201, PROC 202, PROC 203, PROC 204, PROC 205, BYL 204, BYL 207

PROCEEDURE

PROC 201-24 ½

BE IT RESOLVED THAT the agenda be approved.

Rationale: [Standard resolution](#)

Moved: Jade King

Seconded: Anne Martindale

CARRIED

PROC 202-24 ½

BE IT RESOLVED THAT the minutes from the 2023 AGM be approved.

Rationale: [Standard resolution](#)

Moved: Laurie Symonds

Seconded: Dawn Perry

CARRIED

PROC 203-24 ½

BE IT RESOLVED THAT “CON 201-24”, “CON 202-24”, “CON 203-24”, “CON 204-24”, “BYL 201-24”, “BYL 202-24”, “BYL 203-24”, “BYL 205-24”, “BYL 206-24”, “BYL 208-24” be considered en bloc.

Rationale: Resolutions are all “Housekeeping” items, as they reflect current practice.

Moved: Dawn Perry

Seconded: Penny Huettlin

CARRIED

PROC 204-24 2/3

BE IT RESOLVED THAT the resolutions contained in PROC 203-24 be approved.

Rationale: standard resolution to pass the resolutions in the bloc.

Moved: **Jade King**

Seconded: **Anne Martindale**

CARRIED

PROC 205-24 1/2

BE IT RESOLVED THAT all references to “Bylaws” be amended to “Regulations”.

Rationale: As OSSTF is moving to become ONCA compliant reference to current bylaws is changing to ‘Regulations’

Moved: **Laurie Symonds**

Seconded: **Lianne Marett Enns**

CARRIED

ARTICLES

CON 201-24 2/3

BE IT RESOLVED THAT Article 7.4 be amended by deletion of “as per the most recent edition of “Democratic Rules of Order”.”

Rationale: Provincial OSSTF Constitution no longer references the use of Democratic Rules of Order.
7.4 Meetings must provide the opportunity for members to hear and participate in the meeting as it happens as per the most recent edition of “Democratic Rules of Order”

CON 202-24 2/3

BE IT RESOLVED THAT Article 7.X be inserted to read:

“7.X Meetings shall be conducted in accordance with the Rules of Order as outlined in the current OSSTF/FEESO Constitution and Bylaws.”

Rational: Provincial review request this be included as a separate Article, it is current practice.

CON 203-24 2/3

BE IT RESOLVED THAT Article 9 be amended by deletion of “handbook and most recent available edition of Democratic Rules of Order” and insertion of “/FEESO Constitution & Bylaws”

Rationale: Rules of order to be followed are those in the Constitution and Bylaws of OSSTF. This removes reference to Democratic Rules of Order.

9.1 The Rules of order which govern the Bargaining Unit shall be the rules of order contained in the current edition of the OSSTF handbook and most recent available edition of Democratic Rules of Order.

BYLAWS

BYL 201-24 1/2

BE IT RESOLVED THAT “Bylaw X – Meeting Format” be inserted to read:

“x.1 All meetings shall be face-to-face or by using Electronic/Remote methods.

x.2 All meetings must allow for simultaneous aural communication.

Rationale: Provincial recommendation to add Bylaw as there is no corresponding Bylaw to Article 6.

BYL 202-24 1/2

BE IT RESOLVED THAT Bylaw 9.X be inserted to read:

“9.X x.1 It is the duty of the Bargaining Unit Executive to approve the budget for the following fiscal year.”

Rationale: Current practice, but who approves the budget is not currently defined.

BYL 203-24 ½

Bylaw 10.5.6 be amended by substitution to read:

“10.5.6 Solicit input from the Bargaining Unit Executive and create a budget for the following fiscal year prior to the Annual General Meeting of the Bargaining Unit for consideration and approval by the Bargaining Unit Executive at the final Bargaining Unit Executive meeting in June.”

Rationale: Current practice, but currently the timeline for budget input or approval of is not defined.

10.5.7 Present the budget for consideration to the Bargaining Unit Executive prior to the beginning of the next fiscal year.

BYL 204-23 ½

BE IT RESOLVED THAT Bylaw 10.5.X be inserted to read:

“10.5.X consider/review the levy for the bargaining unit.

10.5.x.1 suggested amendments to the levy must be submitted to the Constitution Review Committee for consideration and presentation to the Bargaining Unit Executive, as per timelines in Bylaw 14-Amentments to be on time, for inclusion with resolutions to be presented at the Annual General Meeting for consideration of the membership.”

Rationale: Current practice to review levy is not defined in Bylaws, as it is a financial consideration, provincial review suggests this be a duty of the Treasurer.

Moved: Penny Huettlin Seconded: Allegra Brown CARRIED

BYL 205-24 ½

BE IT RESOLVED THAT Bylaw “15.1.3 – Table Team” be inserted to read:

“15.1.3 - Duties of the Collective Bargaining Table Team

15.1.3.1 It shall be the duty of the Collective Bargaining Table Team to:

15.1.3.2 negotiate Collective Agreements under the terms of the Labour Relations Act.

Rationale: Current practice, Table team duties not currently defined.

BYL 206-24 ½

BE IT RESOLVED THAT Bylaw X – “Reserves” be inserted to read:

“X – Reserve Account

X.1 The Bargaining Unit Reserve account shall be used for:

X.1.1 Unforeseen or unbudgeted expenditures approved by the Bargaining Unit Executive by motion.

X.1.2 Protection of members associated with costs incurred to process grievances, arbitrations, collective bargaining or legal advice beyond monies provided by Provincial OSSTF.

X.1.3 Release time for Bargaining Unit Officers.

X.1.4 President’s Honorarium.”

Rationale: Current language in Bylaw 17 with the addition of X.1.4 which defines a use as per Bylaws 17.9 & 17.9.1, Provincial Office recommendation to have separate Reserve Bylaw

BYL 207-24 ½

BYL 207-24 will be Ruled Out of Order if BYL 206-24 is defeated as use of reserves is required to be in constitution.

BE IT RESOLVED THAT Bylaw 17 be amended by deletion of Bylaw 17.4, 17.4.1, 17.4.2 and 17.4.3”

Rationale: moving to “Reserves” Bylaw

17.4 The Bargaining Unit Reserve account shall be used for:

17.4.1 Unforeseen or unbudgeted expenditures approved by the Bargaining Unit Executive by motion.

17.4.2 Protection of members associated with costs incurred to process grievances, arbitrations, collective bargaining or legal advice beyond monies provided by Provincial OSSTF.

17.4.3 Release time for Bargaining Unit Officers’.

Moved: Debbie Bray

Seconded: Audrey Unger

CARRIED

BYL 208-24 ½

BE IT RESOLVED THAT Bylaw 17.9 be amended by substitution to read:

“17.9 As of June 1, 2021 an Honorarium of \$2698.00 is payable to the Bargaining Unit President after June 30th each year.”

Rationale: Current Practice - adjusting amount to be inline with Bylaw 17.9.1 increase with Bill 124 remedy adjustments. This will require updating to 202X when current negotiations are concluded to align with new collective agreement.

17.9 As of June 1, 2018 an Honorarium of \$2511.00 is payable to the Bargaining Unit President after June 30th each year.

17.9.1 The amount to be paid from funds on reserve, and is to increase yearly by the same percentage rate as salaries in the current OPT Collective agreement, rounded to the nearest dollar.