How to print your benefits card from the OTIP website

- 1. Go to <u>www.otip.com</u> and click "Log in."
- 2. Select "Health and Dental" from the drop-down menu.
- 3. Enter your OTIP ID #, date of birth, and password, and click "Log in."
- 3. After you have successfully logged in, click "Go to My Claims."
- 4. Select the "My Benefits" tab and click "My Benefits Card."
- 5. Click on the picture of the benefits card (thumbnail) to get a printable benefits card, pre-populated with your information.
- 6. This will open a PDF which you can save and print.

Please note that the benefits card will only be in your name as you are the plan member. However, you can print off as many cards as you need and give them to any family member who is covered under your plan.