 **AF 7165**

**Bluewater District School Board**

351 1st Ave. N., Box 190, Chesley, Ontario N0G 1L0 (519) 363-2014 or 1-800-661-7509 Fax (519) 370-2909

# OCCASIONAL TEACHER EVALUATION

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  |       |  |       |  |
|  | **Occasional Teacher’s Name** (First and Last) |  | **Principal’s Name** (First and Last) |  |
|  |       |  |       |  |
|  | **Description of Occasional Teacher’s Assignment** |  | **Name of School** |  |
|  | **Term of Assignment from** |       | **to**  |       | (yyyy/MMM/dd) |  |
|  |  |  |  |
|  | **Meeting and Classroom Observation Dates** (yyyy/MMM/dd) |  |
|  |       |  |       |  |       |  |
|  | **Pre-Observation** |  | **Classroom Observation** |  | **Post-Observation** |  |

See the last page for possible observable indicators for expectations listed below.

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| **Domains Considered in the Evaluation:** Commitment to Pupils & Pupil Learning/Professional Knowledge/Teaching Practice |
| **Performance Expectations** (expandable comment(s) box provided after each performance expectation) |  | **Development****Needed** | **Meets****Expectation** |
|  | Creates a safe and inclusive learning environment |  | [ ]  | [ ]  |
|  |       |  |  |  |
|  |  |  |  |  |
|  | Models and promotes positive and respectful student interactions |  | [ ]  | [ ]  |
|  |       |  |  |  |
|  |  |  |  |  |
|  | Demonstrates effective classroom management strategies |  | [ ]  | [ ]  |
|  |       |  |  |  |
|  |  |  |  |  |
|  | Demonstrates knowledge of the Ontario curriculum |  | [ ]  | [ ]  |
|  |       |  |  |  |
|  |  |  |  |  |
|  | Plans and implements meaningful learning experiences for all students |  | [ ]  | [ ]  |
|  |       |  |  |  |
|  |  |  |  |  |
|  | Differentiates instructional and assessment strategies based on student needs, interests and learning profiles |  | [ ]  | [ ]  |
|  |       |  |  |  |
|  |  |  |  |  |
|  | Utilizes a variety of evidence–based assessment and evaluation strategies |  | [ ]  | [ ]  |
|  |       |  |  |  |
|  |  |  |  |  |

**Outcome of Evaluation**

|  |  |  |
| --- | --- | --- |
| [ ]  | **Satisfactory**  | **Recommendations for Professional Growth:**      |
| [ ]  | **Unsatisfactory** |
| **Additional Comments (optional):**      |

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| **My signature indicates that this evaluation was conducted in accordance with the requirements of the Occasional Teacher Evaluation.** |
|  |       |  |       |  |
|  | Principal’s signature |  | Date (yyyy/MMM/dd) |  |
|  |  |  |  |  |
| **My signature indicates the receipt of this evaluation.** |
|  |       |  |       |  |
|  | Occasional teacher’s signature |  | Date (yyyy/MMM/dd) |  |

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| Occasional teacher’s comments on the evaluation (optional):      |

**Performance Expectations and Possible Observable Indicators for the OT Evaluation**

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| --- | --- |
| **Performance Expectations** | **Possible Observable Indicators** |
| Creates a safe and inclusive learning environment | * follows appropriate legislation, local policies, and procedures with regard to student safety and welfare
* ensures and models bias-free assessment
* values and promotes fairness and justice and adopts anti-discriminatory practices with respect to gender, sexual orientation, race, disability, age, religion, culture, or similar factors
* communicates information from a bias-free, multicultural perspective
 |
| Models and promotes positive and respectful student interactions | * models and promotes the joy of learning and life-long learning
* effectively motivates students to improve student learning
* demonstrates a positive rapport with students
* promotes polite and respectful student interactions
* develops clear and achievable classroom expectations with the students
 |
| Demonstrates effective classroom management strategies | * demonstrates care and respect for students by maintaining positive interactions
* addresses inappropriate student behaviour in a positive manner
 |
| Demonstrates knowledge of the Ontario curriculum | * exhibits an understanding of the Ontario curriculum when teaching
* presents accurate and up-to-date information
* demonstrates subject knowledge and related skills
 |
| Plans and implements meaningful learning experiences for all students  | * applies knowledge about how students develop and learn physically, socially, and cognitively
* chooses pertinent resources for development of instruction
* organizes subject matter into meaningful units of study and lessons
* uses a clear and consistent format to plan and present instruction
* uses a variety of effective instructional strategies
* models and promotes effective communication skills
* uses instructional time in a focused, purposeful way
* assists students to develop and use ways to access and critically assess information
* uses available technology effectively
 |
| Differentiates instructional and assessment strategies based on student needs, interests and learning profiles | * shapes instruction so that it is helpful to all students, who learn in a variety of ways
* responds to learning exceptionalities and special needs by modifying assessment processes to ensure needs of special students are met
* models self-reflection in the learning experience
 |
| Utilizes a variety of evidence–based assessment and evaluation strategies  | * uses a variety of techniques to report student progress
* engages in meaningful dialogue with students to provide feedback during the teaching/learning process
* gathers accurate data on student performance and keeps comprehensive records of student achievement
* uses a variety of appropriate assessment and evaluation techniques
* uses ongoing reporting to keep both students and parents informed and to chart student progress
 |