

UPDATED - OSSTF/FEESO Health and Safety Checklist for COVID-19 Issues for Members

Please review this checklist and share any concerns with your Joint Health and Safety Committee (JHSC) representative and local union leaders, so they can advocate on your behalf and/or advise you of next steps. As workers, you have a duty to report all hazards to your supervisor and are protected against reprisals for exercising your rights under the *Occupational Health and Safety Act* (OHSA).

	Yes	No
1. a) Is the recommended two (2) metres of physical distancing maintained between students and workers at all times? If no, please record location or room numbers, a short explanation as to what is happening, and the explanation your employer has provided to you for that happening, in the Notes section below.		
2. Are the students you work with able to wear masks all the time? If not, please pay particular attention to questions 3 a) through c).		
3. a) Has the employer implemented a mandatory mask policy for all students in your workplace? Note that this may include policy/procedures for exemptions, see next question. Please attach the policy.		
b) Has the policy/procedure for dealing with exemptions from masking, and dealing with unmasked individuals, who do not have an exemption, been communicated to you clearly? Please explain if there are concerns and please attach the policy/procedure that has been provided to you.		
c) Is the employer providing additional transmission and infection controls for you, if you work with unmasked individuals? If yes, what additional controls (i.e. additional PPE, partitions to separate workspace, portable HEPA filtration units, other – please specify) are in place? Please use the Notes section to provide details.		
4. Are all other layers of protective protocols in place, such as PPE, soap/hand sanitizer, enhanced cleaning and disinfection, signage and outbreak management protocols? If not, please explain in the Notes section.		
5. Has the employer conducted a COVID-19 risk assessment for the work location?		
6. Have you been provided with an updated COVID-19 safety plan, if required?		
7. Is your employer promptly notifying you of active COVID-19 cases at your worksite through direct communications or other means (e.g. posting information on the Board website[s]), to your knowledge?		
8. Are you aware of other support workers who may be in contact with your student(s) in their home (i.e., physiotherapists, occupational therapists, etc.)?		

If you answered NO to any of these questions, raise your concerns with your supervisor in writing and notify your local union leaders, so they can advise you on next steps. If you need assistance raising these issues with your supervisor, contact your local union leaders.

Any Additional Notes or Details