**Supplement to the Interviewing Skills Powerpoint**

Q. What notes can you bring?

A. Anything you want – portfolio, notes but only if they will support your words. Just DON’T READ from anything you bring – no cue cards. You can have a page of notes or themes to jog your memory, ideas you may want to weave into other answers. Eg. If you were not directly asked a question about Growing Success, you will definitely want to discuss it in one of your answers. Someone brought in a sample assessment and used it to support what they were saying. Make sure anything you use is relevant to current BWDSB policies.

Q. Are there any hiring quotas?

A. No, everyone can pass the interview if prepared.

Q. How specific are the questions?

A. Very vague, because they are looking for specific answers. Eg. Inclusivity/equity – you could cover this with any answer ie. Spec Ed or 3-part lesson plans. Use your own specific answers or examples.

Q. What are the important Board/Ministry documents?

A. Learning for all – all students can learn and how can we support them

Growing Success – the go-to doc for assessment, evaluation and reporting

Curriculum Docs – the expectation is that you know the basics in your subject area, but these docs are used for planning, inquiry-based learning, Ministry philosophy, what and how to teach

21st Century Learning – but not specific technology questions….yet. Weave into your answers This phrase was repeated many times!

Achieving Excellence – pg 3. Ministry direction to the Board

BIPSA Board Improvement Plan for Student Achievement – 4 priorities

Board’s equity documents and spec ed plan

Q. How important are references?

A. Interview must be successful at Level 3. References must match, no outliers, and make sure they will give you a positive one before using.

**More comments:**

Themes of literacy and numeracy are priorities (this was an elementary group, but it never hurts to include across the curriculum)

Answer questions as if you are on an LTO or a TBU member, NOT as a daily OT

There are 5 questions. Printed out and taped to table. Take a minute to read carefully. Possibly jot keywords on what you want to say - they will give you paper or you can bring some.

Any questions at the end? If you don’t have any for them, you can always go back and supplement a previous answer. You could also talk about something that didn’t come up in the question so be prepared for ideas that you didn’t get asked about. They will take plenty of notes – don’t freak out about that!

Practice lots. Use your friends who are already on LTO List or ask friendly admin to help you.